

Morris Museum of Art Volunteer Evaluation Form

Name _____ Date _____

Assignment _____

	ALWAYS	NEARLY ALWAYS	SELDOM	NEVER
DEPENDABILITY				
Reports for work on time	_____	_____	_____	_____
If unable to report, calls in or recruits a substitute	_____	_____	_____	_____
Dresses appropriately for position	_____	_____	_____	_____
RELATIONSHIP WITH OTHERS				
Is courteous and respectful to:				
Staff	_____	_____	_____	_____
Visitors	_____	_____	_____	_____
Other volunteers	_____	_____	_____	_____
Cooperates with:				
Staff	_____	_____	_____	_____
Other volunteers	_____	_____	_____	_____
Shows enthusiasm for job performed	_____	_____	_____	_____
Works in a businesslike, serious manner	_____	_____	_____	_____
SKILLS AND GROWTH				
Attends training sessions	_____	_____	_____	_____
Assimilates and uses on-the-job training	_____	_____	_____	_____
Follows directives well	_____	_____	_____	_____
Shows initiative:				
Performs work within job scope without being told	_____	_____	_____	_____
When needed, does individual study/research	_____	_____	_____	_____

Comments _____

 Evaluator's Signature

 Date