

Fantastic Friday Important Teacher and Chaperone Information



Dear Group Contact,

We are looking forward to your visit to the Morris Museum of Art. **Please share copies of this pre-visit packet with all teachers involved in your museum visit.** Also, please ensure that chaperones receive a copy, with special emphasis on the list of museum rules and directions for museum parking.

The performance for which you have made a reservation will be held in the museum auditorium. If your visit does not include a gallery tour and you are only attending the performance, please use the Tenth Street ground floor building entrance. The entrance to the museum and the auditorium will be on your right. If you have reserved a tour following the performance, please review the following procedures as well.

Museum Rules and Policies

- ◆ **The minimum size for a tour is ten people.** If a scheduled group arrives at the museum with fewer than ten people, the tour will be conducted. However, any applicable charges will be computed for ten persons.
- ◆ **Teachers and chaperones *must* stay with their students at all times during the museum visit and are responsible for student compliance with museum rules.** One chaperone per ten students must be provided for groups of students in grades three and higher; one chaperone per eight children is needed for younger students.
- ◆ **Please notify us immediately at 706-724-7501 of cancellations or program changes.**
Volunteer educators known as museum docents, who are scheduled strictly according to the times listed on your confirmation form, will provide your tours.
- ◆ **Arrive on time.** Groups arriving late will receive shortened tours; groups arriving twenty or more minutes late will forfeit their guided tours and will be allowed to take a self-guided tour of the museum.
- ◆ **Please anticipate your students' needs** and plan to accommodate them either before the scheduled start of your tour or after its completion. Bathrooms, a water fountain, and a coat/book bag room are available at the museum.
- ◆ **Students must be instructed, prior to their visit, concerning museum etiquette.**
 - ◆ No food or drink is permitted.
 - ◆ Chewing gum is not permitted.
 - ◆ Use of cameras is prohibited.
 - ◆ Do not touch art work or walls.
 - ◆ Stand at a safe distance from art.
 - ◆ Do not use pencils or other objects to point at art.
 - ◆ Pencils, but not pens, may be used in museum.
 - ◆ Do not run in museum.
 - ◆ Use polite voice levels.
 - ◆ Stay with tour group.
 - ◆ Respect docents and others by paying attention and talking in turn.
- ◆ **All students should be wearing legible name tags.** Docents will use these to call on students; please make tags neat and large enough to be read from a reasonable distance.
- ◆ Teachers may plan additional time before or after their tour for visiting the museum store. Please remember: no more than five students may be present in the store at a time, and these students must be accompanied by a chaperone.
- ◆ If you have scheduled multiple tours for one day, please remember that the museum does not provide accommodations for students awaiting a later tour.
- ◆ **Lunch facilities are not provided.**

Directions to the Morris Museum of Art

The Morris Museum of Art is located in the Augusta Riverfront Center, on the Riverwalk at 10th Street and Reynolds Street.



Directions from I-20

Take Riverwatch Parkway, exit 200.
Off the exit, take a left at the light.
Continue on Riverwatch Parkway; it will become Jones Street. (5.5 miles)
Stay on Jones Street until it dead ends at 10th Street.
Take a left onto 10th Street.
Go through the traffic light at Reynolds Street.

Directions from Washington Road

Drive down Washington Road toward downtown Augusta and continue onto Calhoun Expressway.
Stay on Calhoun Expressway; it will turn into Greene Street.
Stay on Greene Street until 10th Street.
Take a left onto 10th Street.
Stay on 10th Street; cross over Broad Street and Reynolds Street.

Parking

Parking for cars and vans and directions to museum entrance for groups

After crossing or turning from Reynolds Street, turn left between the Channel 6 building and the Augusta Riverfront Center building.
Go straight until you enter the Georgia Golf Hall of Fame and Botanical Gardens and park in the parking lot. Follow the sidewalk along the Augusta Riverfront Center parking lot and walk up the brick ramp to the top of the levee and to the main museum entrance.

Parking for buses and directions to museum entrance for groups

After crossing or turning from Reynolds Street, keep straight until you are in a traffic circle between the Marriott Hotel and the Augusta Riverfront Center building.
Leave buses parked in circle.
Walk up the brick steps to the top of the levee and to the main museum entrance.

Access to Museum

Elevator access to museum

After parking, enter Augusta Riverfront Center building at street level. Take the elevator to second floor.

Bad weather access to museum

In bad weather, groups may enter the Augusta Riverfront Center building at street level and proceed to the first-floor entrance to the museum. Take stairs to the second floor of the museum, where a docent will be awaiting your group.

More information

For more information, please call the museum at 706-724-7501.